

**Oracle Application Database Manager
Center for Environmental Management of Military Lands
Colorado State University
Fort Collins, CO 80523-1490**

POSITION:

An Oracle Application Database Manager (Research Associate II Special) position is available with the Center for Environmental Management of Military Lands (CEMML) to be assigned at Schofield Barracks, Hawaii. The position will provide technical onsite and in the field support to compile and collect electronic and physical inventories using the Hazardous Material Management System (HMMS) Oracle database to track hazardous material on USAG-HI installations. Position contingent on the availability of funds.

MINIMUM QUALIFICATIONS:

BS degree in Computer Science, or closely related field, and minimum of two years experience in the administration of Oracle Enterprise database. Knowledge of Structured Query Language (SQL) and of Oracle tuning tools and techniques. Proven successful collaboration within team and work group environment.

DESIRABLE QUALIFICATIONS (Not Required): Familiarity with Oracle 10g database. Experience producing reports using Crystal Reports and familiarity with PL/SQL. Experience in data quality assurance/quality control. Oracle DBA certification preferred. Proven oral communication/training skills for technical and non-technical audiences. Experience working in highly structured organizations, such as governmental agencies, the military or corporations, with established lines of authority, procedures, and protocols. Working knowledge of environmental compliance, hazardous waste inventories, Emergency Planning Community Right to Know Act.

BACKGROUND CHECK:

Colorado State University is committed to providing a safe and productive learning and living community. To achieve that goal, we conduct background investigations for all final candidates being considered for employment. Background checks may include, but are not limited to, criminal history, national sex offender search and motor vehicle history.

RESPONSIBILITIES:

HMMS is an enterprise application that tracks the lifecycle of bulk hazardous materials from planning, procurement, issue/use and safe disposal. The application generates all the necessary compliance documents mandated by the EPA and other state and federal regulatory agencies. The Oracle Applications Database Manager is responsible for:

Oracle Database Administration

Maintains production databases and ensures their security and integrity.

Database Support:

Provide database support to local and regional working groups to facilitate resolution and implementation of desired business practices. Prepare ad hoc reports as requested in various formats.

Data Quality Assurance/Quality Control

Conduct site visits and generate and review reports to validate the accuracy of data. Correct inaccurate data and perform other functions to ensure data accuracy.

Support IT Administrators

Provide database support during software transition. Identify, troubleshoot, and assist personnel on the use of selected software. Implement a total solution for software and hardware problems and install/upgrade equipment. Document all system changes, upgrades, and modifications to business practices and operation procedures.

SALARY: Commensurate with experience and qualifications. Range \$40,000-\$55,000

BENEFITS:

Colorado State University offers a generous benefits package, including 24 days of paid vacation leave, tuition credits, excellent health insurance (including vision and dental), retirement plans with 9% matching. For more information on Administrative Professional benefits, visit <http://www.hrs.colostate.edu/benefits/afap.html>.

APPLICATION:

Prospective candidates should apply online at <https://welcome.warnercnr.colostate.edu/jobs/> no later than September 15, 2009 for full consideration. Each of the items below must be uploaded individually as a Word Document (.doc), PDF (.pdf), or Rich Text Format (.rtf). Please note that incomplete applications cannot be considered. **Remove all social security numbers and birthdates from application materials.** A complete application consists of:

- 1) LETTER OF INTENT - a letter stating your interest in the position;
- 2) CV - resume;
- 3) TRANSCRIPTS - copy of transcripts for each degree earned listed under the minimum qualifications;
- 4) DEGREE CONFERRAL - if transcripts do not include confirmation that degree was awarded, include a copy of diploma;
- 5) REFERENCES - contact information for professional references, including at least one supervisor; and
- 6) STATEMENT OF QUALIFICATIONS - a letter responding to the minimum and desirable criteria in the announcement.

See complete listing of CEMML available positions at <http://www.cemml.colostate.edu>. Application materials will not be transferred from one position to another.

Direct inquires to:

CEMML Human Resources

1490 Campus Delivery

Fort Collins, CO 80523-1490

Phone: 970.491.2748

E-mail: CEMML_Jobs@Mail.ColoState.Edu

Colorado State University is committed to creating a university community which values and supports diversity; individuals who contribute to such diversity are strongly encouraged to apply.

Colorado State University is an equal opportunity/affirmative action employer and complies with all Federal and Colorado State laws, regulations, and executive orders regarding affirmative action requirements. The Office of Equal Opportunity and Diversity is located in Room 101 Student Services. In order to assist Colorado State University in meeting its affirmative action responsibilities, ethnic minorities, women and other protected class members are encouraged to apply and to so identify themselves.

POSITION #: SCH/Database/9/15/09