



Human Resource Services  
Ft. Collins, CO 80523

TO: All University Faculty and Staff Members  
FROM: Director of Human Resource Services  
SUBJECT: Policy on Rights and Responsibilities Related to Creative Works (the "Policy")

Acceptance of the terms of the Colorado State University policy on Rights and Responsibilities Related to Creative Works is a condition of employment for all University General Faculty Members (including Academic Faculty and Administrative Professional Staff), State Classified Staff, and other University employees.

Basically, the policy states that academic materials, publications, technical discoveries, invention, and other creative works of commercial importance resulting from the teaching, service, and research or investigation, conducted by University employees with the support of University resources shall become the property of the University or its designee. A detailed explanation of the Policy including notice requirements, ownership, proceeds distribution, is found in Section J. of the Academic Faculty and Administrative Professional Staff Manual.

Your signature is required below indicating your awareness and acceptance of the Policy.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
NAME PRINTED

N/A  
\_\_\_\_\_  
EMPLOYEE ID NUMBER